



NIAGARA ORLEANS REGIONAL LAND IMPROVEMENT CORP.
HOME IMPROVEMENT PROGRAM

Funded by the New York State Landbank Initiative

Informational Webinar

May 4, 2026



QUALIFICATION CRITERIA:

- ONLY for homeowners in the **City of Lockport and City of North Tonawanda.**
- Must reside in the residence. (Verified by tax bills) **Not for rental properties.**
- Eligibility is based on income up to 120% AMI

Number of Dependents in Household	Maximum Income Limit
1 (Single Income)	84,800
2	97,000
3	109,100
4	121,200
5	130,900
6	140,600
7	150,400

- **This is a reimbursable grant to the homeowner.** Proof of funds must be provided to show ability to finance the project.





ELIGIBLE HOME IMPROVEMENTS:

- **Roofs & Gutters**
(Gutters are not eligible unless part of a full roof replacement project)
- **Chimney Repair**
(Is not eligible unless part of a full roof replacement project)
- **Window Replacements**
- **Furnace Replacement**
- **Central Air Replacement**
- **Electrical Service Upgrades**

Eligible improvements are for replacement only, not repairs. The only eligible repair is for Chimney's that are being done as part of a larger roofing project.

APPLICATION PROCESS



1.) Applications are made available on our website at www.niagaraorleanslandbank.com/home_improvement.html

It is a fillable form that you can print & submit.

2.) Additional Documents:

a.) Copy of your 2025 Income Tax Return to verify eligibility.

b.) Proof of Funds. (Ex: Copy of Checking/Savings Account, Copy of Credit Card statement showing available credit, Home Equity Loan showing funds available, etc.)

c.) Copy of your most recent paid Niagara County/School & Municipality Tax Bills. (A copy of the bill accompanied by a copy of cancelled check, credit card payment, or the receipt from the Clerk's Office)

d.) Proof of Payment of current Homeowners Insurance policy. (Copy of the bill with a receipt from the insurance company or bill accompanied by a copy of the cancelled check)

SUBMITTING YOUR APPLICATION

Mailing Address:

Niagara Orleans Regional Land Improvement Corporation
Samuel M. Ferarro Center for Economic Development
6311 Inducon Corporate Drive – Suite One
Sanborn, NY 14132

Drop Off:

A drop box is available at the above location
(Monday through Friday from 9AM to 3:30PM)

**Application Deadline is
Friday, May 29, 2026 by 3:00PM**



WHAT'S NEXT?

- Your Application documents will be reviewed and verified. **If documents are missing or cannot be verified, your application will be considered incomplete.**
- Due to limited funding, applications will be date-stamped upon receipt and **reviewed on a first-come first-serve basis.**
- Applicants awarded a grant will be **notified by both mail and email.**



DEVELOPING A WORKPLAN

All projects require developing a Workplan that the homeowner will provide to the contractors when obtaining quotes. **This is a Mandatory requirement** and you cannot obtain any bids without a copy of the workplan.

- Appointments will be made available online after you receive your grant award
- Appointment dates & times are limited, please make plans accordingly. Failure to meet with the project estimator on one of the dates/times provided may disqualify your grant.
- On the day of the onsite visit from NORLIC's estimator, the homeowner will be provided a copy of the workplan and the list of approved contractors for their municipality



OBTAINING QUOTES REQUIREMENTS

- **A Minimum of 2 quotes is required.**
- Quotes will only be accepted from contractors on **the municipalities approved list.**
- **Provide the workplan to the contractor** to ensure accurate bidding is in line with required specifications.
- Once all quotes are received, please **forward to NORLIC for review and approval.** (Original documents are required)
- Only quotes **meeting the specifications** on the original workplan will be considered.
- The grant awarded by NORLIC will align with the provided work plan and not exceed the maximum allowed per grant guidelines.

<i>Use of Funds</i>	<i>Maximum Grant Award Allowed (Up to but not to Exceed)**</i>
Roof/Gutter Replacement (Gutters Only Eligible with Roof)	20,000.00
Window Replacement	15,000.00
Furnace Replacement	6,000.00
Air Conditioning Replacement	6,000.00
Electrical Service Upgrade	3,000.00
Chimney Repair (Only Eligible with Roof)	3,000.00

****Grant Awards could be subject to further limitations based on the number of applications received**

NORLIC will prioritize the lowest bid in an effort to provide as many grants as possible. If the homeowner chooses to use a contractor with a higher bid, they will be responsible for all expenses over the amount granted by NORLIC.

AGREEMENT

- Once NORLIC has reviewed all applications and quotes, grant recipients will receive an Award Letter with a Grant Agreement defining the terms and conditions.
- The agreement needs to be signed, notarized, and returned within 7 business days.
- The Grant Agreement will be fully executed and returned to the homeowner. When the Agreement is received, the homeowner may contact the contractor to begin the work.

Any work completed prior to receiving the grant agreement cannot be reimbursed





FINAL INSPECTION

A final inspection is required upon completion.

Reimbursement will not be issued without a final inspection by the municipality.

A Certificate of Completion from the municipality must be obtained by the homeowner or contractor.

REIMBURSEMENT

The following documents are required for reimbursements

- Copy of Contractor Invoice
- Proof of Payment: Cancelled Check/Credit Card Statement (No Cash Payments Accepted)
- Certificate of Completion from Municipality
- Picture of completed project.

All reimbursement requests must be received NO LATER than November 2, 2026. There will be no reimbursement requests taken after this date.



CONTACT INFORMATION

Jacqueline Minicucci, Fiscal Administrator

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Sanborn, NY 14132**

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